

REVIEW:	REVIEW OF MANAGEMENT OF LEGIONNAIRES DISEASE OUTBREAK	
Committee:	Health Scrutiny Committee	Chair: Councillor WJS Thomas
Lead Officer:	Director of Social Care and Strategic Housing	

SCOPING AND TIMETABLE

Terms of Reference
<p>The key areas of interest are as follows;</p> <ol style="list-style-type: none"> 1. The role of the Health Protection Agency and chronology of events from the diagnosis of the first case in Herefordshire through to the winding up of the special management arrangements put in place; 2. Any national criteria used to trigger the decision to change the status of a disease outbreak and any other associated policies regarding publicity etc; 3. The actions taken by the Primary Care Trust to manage the outbreak; 4. The actions taken by the Council's Environmental Health service to identify the source of the outbreak; 5. The arrangements put in place in order to communicate with the public via the media.

Desired outcomes
<ul style="list-style-type: none"> • To make recommendations to improve the overall management arrangements for dealing with outbreaks of serious diseases such as Legionnaires; • To make recommendations on the specific role of the Primary Care Trust in dealing with outbreaks of serious diseases such as Legionnaires; • To make recommendations on the specific role of the Council's Environmental Health service in dealing with outbreaks of serious diseases such as Legionnaires; • To make recommendations on the arrangements for communicating with the public via the media when dealing with outbreaks of serious diseases such as Legionnaires

Key questions
<ul style="list-style-type: none"> • What was the chronology of events from the diagnosis of the first case through to the winding up of the special management arrangements put in place? • Are there any national criteria used to trigger the decision to change the status of a disease outbreak and any other associated policies regarding publicity etc? • What were the main actions taken by the Primary Care Trust to manage the outbreak? • What were the main actions taken by the Council's Environmental Health service to identify the source of the outbreak? • What were the main arrangements put in place in order to communicate with the public via the media? • How have similar outbreaks of Legionnaires Disease been dealt with elsewhere on previous occasions and what lessons have been learned as a result?

Timetable	
<i>Activity</i>	<i>Timescale</i>
Receive initial report from the Director of Public Health	Mid-February 2004
Collect outstanding data	February 2004
Programme interviews of witnesses	February 2004
Carry out programme of interviews	March 2004
Prepare options/recommendations	April 2004

Members	Support Officers
All members of Health Scrutiny Committee and representation from the Environment Scrutiny Committee as appropriate.	Head of Policy and Communication